

RELYCO

Quotation

To:

Quotation #:
Date:
Customer ID:

Your Order #	Our Order #	Sales Rep.	FOB	Ship Via	Terms	Tax ID	Proposed Shipping Date

Quantity	Item	Units	Description	Discount %	Taxable	Unit Price	Total

Subtotal	
Tax	
Shipping	
Miscellaneous	
Balance Due	

Quotation valid for _____ days.

Quotation prepared by: _____

This is a quotation on the goods named, subject to the conditions noted below:

Describe any conditions pertaining to these prices and any additional terms of the agreement. You may want to include contingencies that will affect the quotation.

To accept this quotation, sign here and return: _____



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